The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution	RURAL INSTITUTE OF HIGHER SSTUDIES,BHOGRAI.
1.2 Address Line 1	JALESWARPUR
Address Line 2	DEHURDA
City/Town	BALASORE
State	ODISHA
Pin Code	756036
Institution e-mail address	Principalrihs060@gmail.com
Contact Nos.	9438048973 9437798127 06781231303
Name of the Head of the Institution:	Prof. Kartick Chandra Das
Tel. No. with STD Code:	06781-231303
Mobile:	9438048973

Name of the IQAC Co-ordinator:

Dr. Bairagi Charan Panda

Mobile:

9437798127

IQAC e-mail address:

iqacrihs2009@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

ORCOXX12759

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/39/60 dated 21/05/2006

1.5 Website address:

www.rihsbhograi.org

Web-link of the AQAR:

www.rihsbhograi.org/IQAC

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C++	66.6	2006	5 YEARS
2	2nd Cycle	LOI has been accepted by NAAC	NA	NA	On 27-03-2015
3	3rd Cycle	NA	NA	NA	NA
4	4th Cycle	NA	NA	NA	NA

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   01/06/2012

1.8 AQAR for the year *(for example 2010-11)*   2012-13

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

i. AQAR _ _2012-13   Submitted_____21/09/2015 (DD/MM/YYYY)4
ii. AQAR__ 2013-14_____ Not Submitted _____ _____ (DD/MM/YYYY)
iii. AQAR__ _2014-15_____ Not Submitted ___ _____ (DD/MM/YYYY)
iv. AQAR___ 2015-16_____ Not Submitted _____ (DD/MM/YYYY)

1.10 Institutional Status

University   State [ ] Central [ ] Deemed [ ] Private [ ]

Affiliated College   Yes [√]   No √√ [ ]

Constituent College   Yes [ ] No [√]

Autonomous college of UGC   Yes [ ] No [√]

Regulatory Agency approved Institution   Yes [ ] No [√]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√]   Men [ ]   Women [ ]

Urban [ ]   Rural [√] Tribal [ ]

Financial Status   Grant-in-aid [√]   UGC 2(f) [√] UGC 12B [√]

Grant-in-aid + Self Financing [ ] Totally Self-financing [ ]

1.11 Type of Faculty/Programme

Arts [√]   Science [√] Commerce [√] Law [ ]   PEI (Phys Edu) [ ]

TEI (Edu) [ ] Engineering [ ]   Health Science [ ]   Management [ ]

Others   (Specify) [   ]

1.12 Name of the Affiliating University *(for the Colleges)*   [F.M.University,Balasore,Odisha.]

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   No

University with Potential for Excellence   No   UGC-CPE   No

DST Star Scheme   No   UGC-CE   No

UGC-Special Assistance Programme   No   DST-FIST   No

UGC-Innovative PG programmes   No   Any other (*Specify*)   No

UGC-COP Programmes   No

2. IQAC Composition and Activities

2.1 No. of Teachers   08

2.2 No. of Administrative/Technical staff   03

2.3 No. of students   01

2.4 No. of Management representatives   01

2.5 No. of Alumni   01

2. 6 No. of any other stakeholder and
    community representatives   01

2.7 No. of Employers/ Industrialists   01

2.8 No. of other External Experts

2.9 Total No. of members | 17 |

2.10 No. of IQAC meetings held | 04 |

2.11 No. of meetings with various stakeholders: No. | 03 | Faculty | 01 |

Non-Teaching Staff Students | 01 | Alumni | 01 | Others | 00 |

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [√]

If yes, mention the amount | Rs.NIL |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 0 | International | 0 | National | 0 | State | 0 | Institution Level | 0 |

(ii) Themes   [   ]

2.14 Significant Activities and contributions made by IQAC

Quality improvement being an integral part of academic life, different parameters are involved. Unit tests, model questions, acquaintances , the writing practices, typical of writing answers in resonance with marks stipulated , class room seminar circumscribed to prescribed curriculum are undertaken. Academic council reviews

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To enhance the quality improvement, the teachers are advised to have an exhaustive preparation with reference to critical reference books . The teachers are asked to deal with the critical aspects of the topic prescribed. The vigilant team accomplishes its work by making the staff aware of the punctuality. The institution prepares the domain for the involvement of students in different social firmament. Library has to be enriched. Steps to be taken to meet the recurrent hostel works along with its other requirements. For the accommodation of the girls students further, the construction of 3rd hostel is to be completed in this session. Because of the falling of power supply intermittently, it is decided to install one DG. The teachers are to be encourage for doing different courses like refresher , orientation and research works. The steps are to be taken to meet the students demand for cold water facilities. The grievance redressal cell is to be constituted to redress the students problem. To add to the acceleration academic life line and to cater to the need of time , new buildings have to be constructed along with its required furniture. Computers are to be purchased to meet the current demand.	The members of the staff from the department of Physics, Odia & Pol. Sc. have carried on MRP, sponsored by the UGC. National seminars in Physics and Pol. Sc. and state level seminars in Mathematics have been conducted within stipulated norms of the UGC. Unit test have been conducted and the students have been pointed out their mistakes. Classes are taken regularly and the courses have been completed within the stipulated time. Grievance redressal cell has mitigated the students' problems time to time. Transformer and DG have been installed to solve the problem of power crunch. New well equipped buildings have been constructed with the required furniture. Computer have been purchased to meet the rising demand of the students.

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes   √   No ☐

Management √   Syndicate ☐   Any other body ☐

Provide the details of the action taken

No . It has been placed before the staff council and unanimously approved.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NA	NA	NA	NA
PG	NA	NA	NA	NA
UG	03	NA	NA	NA
PG Diploma	NA	NA	NA	NA
Advanced Diploma	NA	NA	NA	NA
Diploma	NA	NA	NA	NA
Certificate	NA	NA	NA	NA
Others	NA	NA	NA	NA
Total	03	NA	NA	NA

Interdisciplinary	NA	NA	NA	NA
Innovative	NA	NA	NA	NA

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
    (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	NA
Trimester	NA
Annual	03

1.3 Feedback from stakeholders*   Alumni ☑ √   Parents ☑ √   Employers ☑ No   Students ☑ √
    (On all aspects)

Mode of feedback   :   Online ☐   Manual ☑ √   Co-operating schools (for PEI) ☐

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion - II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
41	34	07	00	Nil

2.2 No. of permanent faculty with Ph.D.

04

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
NA	03	NA	05	NA	NA	NA	NA	NA	08

2.4 No. of Guest and Visiting faculty and Temporary faculty

00 00 00

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	Nil	20	00
Presented papers	Nil	Nil	Nil
Resource Persons	Nil	Nil	Nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Along with remedial classes the other innovative practices like group discussions of a particular model questions are conducted where teacher stands in a corner of the class room and observes. Power Point Presentation are also done. Students are privileged to give their comprehensive approach to the topics of the seminar. In a competitive manner the students are set to answer the model questions. The invited resource persons have the witty discourse with the students in the seminar.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Examination reforms are initiated by University. The college has initiated the operational methods in different ways like off-line multiple choice, double valuation etc.

2.9 No. of faculty members involved in curriculum
     restructuring/revision/syllabus development

Board of Studies	02	

     as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise
     distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG Arts	242	67	46	125	NIL	71
UG Sc	101	53	64	19	NIL	82
UG Com	51	03	Nil	NIL	38	75

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes : -

IQAC encourages teachers to update their knowledge through internet system. New areas of topics are selected to conduct the seminar at regular intervals. Interaction system makes the teaching learning process more qualitative.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	04
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	26	03	Nil	Nil
Technical Staff	10	Nil	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC persuades the staff members to go for major and minor research works availing the provisions available in respect to leave and financial assistance.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	03	2,73,950	
Outlay in Rs. Lakhs				

3.4   Details on research publications

	International	National	Others
Peer Review Journals	Nil	Nil	Nil
Non-Peer Review Journals	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	Nil	Nil

3.5 Details on Impact factor of publications:

Range ☐　　Average ☐　　h-index ☐　　Nos. in SCOPUS ☐

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects *(other than compulsory by the University)*	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

3.7 No. of books published   i) With ISBN No. Nil   Chapters in Edited Books Nil

ii) Without ISBN No. ☐

3.8 No. of University Departments receiving funds from

UGC-SAP ☐　　CAS ☐　　DST-FIST ☐

DPE ☐　　DBT Scheme/funds ☐

3.9 For colleges　　Autonomy Ni　　CPE Ni　　DBT Star Scheme Ni

INSPIRE Ni　　CE Ni　　Any Other (specify) Ni

3.10 Revenue generated through consultancy　　Nil

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	02	03	0	Nil
Sponsoring agencies	No	UGC	UGC	No	No

3.12 No. of faculty served as experts, chairpersons or resource persons Ni

3.13 No. of collaborations　　International Ni　　National Ni　　Any other Ni

Ni

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : NA

From Funding agency [   ]   From Management of University/College [   ]

Total [   ]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions   received by faculty and research fellows
     Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution
     who are Ph. D. Guides
     and students registered under them

[Ni]

[Ni]

3.19 No. of Ph.D. awarded by faculty from the Institution   [   ]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [Ni]   SRF [Ni]   Project Fellows [Ni]   Any other   [Ni]

3.21 No. of students Participated in NSS events:

University level [1]   State level [1]

National level [0]   International level [Ni]

3.22 No. of students participated in NCC events: NA

University level [   ]   State level [   ]

National level [   ]   International level [   ]

3.23 No. of Awards won in NSS:

University level	0	State level	0
National level		International level	

3.24 No. of Awards won in NCC: NA

University level		State level	
National level		International level	

3.25 No. of Extension activities organized

University forum | 0 | College forum | 0 |

NCC | | NSS | All by NSS | Any other | 0 |

3.26:- Major activities during the year in the sphere of extension activities and institutional social responsibility .

- i) Bana Mahotsava

- ii) World Aids Day

       iii) Cleaning of the campus of largest Lord Siba Linga (Bhusandeswar) of the World

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7 acres	Nil	own	7 acres
Class rooms	25	NIL		25
Laboratories	4	NIL	own	4
Seminar Halls	Nil	NIL		
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	00	0		00
Value of the equipment purchased during the year (Rs. in Lakhs)	Nil	5,60,566	UGC	5,60,566
Others	Nil	Nil	Nil	Nil

4.2 Computerization of administration and library

Computers have been provided to the library , establishment section, accounts section and laboratories to store the records and to ease the

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	10,106	17,14,113	639	1,08,383	10,745	18,22,496
Reference Books	3814	5,55,754	176	25,500	3989	5,81,254
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	502	32,630	58	3770	560	36,400
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	Nil	Nil	Nil	Nil	Nil	Nil
Others (specify)	Nil	Nil	Nil	Nil	Nil	Nil

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	10	01	01	01	01	06	04	0
Added	NIL	Nil	Nil	Nil	Nil	NIL	NIL	Nil
Total	10	1	01	01	01	06	04	NIL

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer and internet access training to the teachers are conducted by the Joint venture programme of the college sponsored by the Govt.. The Govt. of Odisha, Deptt. of HRD also conducted a training programme on HRMS in the District Headquarters .

4.6 Amount spent on maintenance in lakhs :

Rs12,00

i)   ICT
ii) Campus Infrastructure and facilities

Rs

Rs
20,000/

iii) Equipments

iv) Others

Rs77,00

Total :

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

In regard to students supporting services, the institution has invited nearby ITI institutions and BBA/MBA/MCA institutions to conduct counselling programmes to make the students aware of the future course of life as to the employability. Remedial classes were taken beyond the regular time table for the weaker students. Social awareness programme are undertaken by YRC and NSS wings of the college. Self defence programme for the girl students has been conducted by the college, which enables the girls students to protect themselves against anti social attack.   Again capacity building training programme has been conducted by the college students

5.2 Efforts made by the institution for tracking the progression

Unit tests, annual & half yearly exam. are the parameters to review the calibre and progress of the students. Special remedial classes as well as special examinations are conducted for the non-creamy layer of students belonging to SC/ST & Minority group.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1279	Nil	Nil	Nil

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women ———	No	%
	611	48		668	52

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
857	66	03			926	1189	86	04			1279

Demand ratio   100   Dropout 7% Nil

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Special books are being kept in the library for competitive examination like, Competition success review, Science reporter, employment news,

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	Nil	SET/SLET	Nil	GATE	Nil	CAT	Nil
IAS/IPS etc	Nil	State PSC	Nil	UPSC	Nil	Others	Nil

5.6 Details of student counselling and career guidance

Different professional institutions are invited to conduct career counselling regularly to create awareness about the employability.

No. of students benefitted

Detailed information not available

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

5.8 Details of gender sensitization programmes

The team is constituted for protecting girl child inside the college campus as per Govt. order . The self defence programme initiated by the Govt. has been enacted in our college with a massive participation. The campaign against killing of female foetus has been conducted thorough

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level	0	National level	Ni	International level	Ni

No. of students participated in cultural events

	Ni	Ni

State/ University level   National level   International level

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [Ni]   National level [Ni]   International level [Ni]

Cultural: State/ University level [Ni]   National level [Ni]   International level [Ni]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	139	5560/
Financial support from government	278	4,19,410/-
Financial support from other sources	40	1,43,000/-
Number of students who received International/ National recognitions	Nil	Nil

5.11   Student organised / initiatives

Fairs   : State/ University level [Ni]   National level [Ni]   International level [Ni]

Exhibition: State/ University level [Ni]   National level [Ni]   International level [Ni]

5.12   No. of social initiatives undertaken by the students [   ]

5.13 Major grievances of students (if any) redressed: _Electrification of class rooms which come redressel with supply of adequate no of fans to the class rooms.

Criterion – VI_

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:- To impart quality education to the rural youth with social commitment in
           academic ambience   with 360 degree graduate attributes to compete with the
           competitive job environment with scientific temper.
Mission:- i) To bring a revolution with an innovative practices in the classroom facility.
           ii) To introduce latest teaching-learning tools in the class room teaching, in
           seminars & workshops and to provide ample opportunity for the students
           to operate the tools

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum development depends upon the curriculum design. Some of the senior staff members being the members of the board of studies contribute to the discussion and ultimate design of the curriculum at

6.3.2 Teaching and Learning

With the usual class room teaching the different avenues are set by the institution like feedback from the students in regard to vibrant teaching and learning process, deliberation on burning issues etc. The teachers enrich their knowledge with the use of library through journals and

6.3.3 Examination and Evaluation

Apart from the traditional system of examination laid by the university , the unit test, annual tests and half yearly tests are conducted in the college levels as a regular process. The evaluation system pin points the weaker section and make a suitable

6.3.4 Research and Development

Teachers so motto are encouraged to have their refresher courses and opt for undertaking minor and major research projects to cater to the need of the upcoming knowledge of the students.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The books and references of latest editions/ publications , the current journals and periodicals are purchased regularly on behalf of the library. Steps have been initiated to enrich the library/ knowledge centre through ICT. The entire lot of books have been uploaded on-line for easy reach of the students. Admission system is conducted by SAMS. The new well equipped laboratories have been built to render further service to the students to carry on their laboratory experiments other than the prescribed area. New instruments are aided to the existing tools for further scope of

6.3.6 Human Resource Management

The college is linked to HRMS, Govt. of Odisha, for monitoring academic and administrative performance and reporting it through PAR to Govt. by the Principal.

6.3.7 Faculty and Staff recruitment

Done by Govt. & G.B. as per rules framed by Govt. of Odisha.

6.3.8   Industry Interaction / Collaboration

> Being far away from industries , steps are on to collaborate with industries.

6.3.9   Admission of Students

> Admission of students is done through e-admission under the project SAMS of Govt. of Odisha, where 100 % transparency is guaranteed.

6.4 Welfare schemes for

Teaching	Welfare fund
Non teaching	-do-
Students	SSG, SAF

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done   Yes   ✔   No   ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done? No.

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	yes	NAAC	Yes	By academic council of the college.
Administrative	YES	CAG	YES	IMC(INBUILT MECHANISM COMITTEE)

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes   √   No

For PG Programmes   Yes   ☐   No   √

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> All efforts has been made by the University to conduct exam. In time and to publish the result in time. Special squad & supervision team is organised by the University to maintain free, fair & quality

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> No efforts has been initiated by the University in this direction.

6.11 Activities and support from the Alumni Association

> Alumni association associates the institution of and on to give it a new reform. They also extend their cooperation in performing the different programmes like Blood donation , plantation and escalating

6.12 Activities and support from the Parent – Teacher Association

> Parent- Teacher Association plays a vital role in academic progress of the students. Students problems are discussed in the meeting of the parent – teacher association and remedial action are undertaken by the college for the benefit of the students. Examination results are sent to parents by post.

6.13 Development programmes for support staff

> The support staff are advised to be acquainted with the computer technology and to participate in different types of training programmes

6.14 Initiatives taken by the institution to make the campus eco-friendly

> An Eco-Club has been constituted by the college from the session 2011-12. It has taken different programmes like plantation , gardening to maintain healthy and good environment of the college.

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> A vigilant team is constituted in order to observe the regular classes taken by the teachers and to maintain a peaceful atmosphere inside the college campus. Steps have been taken to clean-up the campus on regular basis and holding plantation work for healthy atmosphere. Various competitions, social awareness programme , blood donation camp, capacity building training programme are arranged in order to create the leadership among the students and their involvement in the society for better returns

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> The members of the staff from the department of Physics, Odia & Pol. Sc. have carried on MRP, sponsored by the UGC. National seminars in Physics and Pol. Sc. and state level seminars in Mathematics have been conducted within stipulated norms of the UGC. Unit test have been conducted and the students have been pointed out their mistakes. Classes are taken regularly and the courses have been completed within the stipulated time. Grievance redressal cell has mitigated the students' problems time to time. Transformer and DG have been installed to solve the problem of power crunch. New well equipped buildings have been constructed with the required furniture. Computers have been purchased to meet the rising demand of the students.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> i)The college has organised HIV/AIDS awareness programme to create awareness regarding
>   the severity of HIV among the students .
>   ii) The college has also organised environmental awareness programme to create awareness

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> The NSS and YRC wings of the college have conducted different environmental awareness programme like road shows , meeting on protection to environment by the ban of usage of polythines &massive plantation etc to keep the atmosphere clean

7.5 Whether environmental audit was conducted?   Yes ☐   No ☑

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> Strength:- Good number of students with sufficient accommodation , well equipped laboratory, library , having good number of books, eco friendly campus and qualitative teachers.
> Weakness:-In sufficient teaching and non-teaching staff and land.
> Opportunity:-Power Point Teaching facility use of ICT in teaching process , to have a updated knowledge through computers.
> Challenges/Threats:- Financial crunch

8. **Plans of institution for next year**

Towards achievement of quality education teachers to be encouraged to engage themselves a various research projects under UGC sponsored MRP, to get financial assistance for the arrangement of seminars, workshops & symposium to make the campus eco-friendly , to conduct regular tests through unit test, to arrange remedial classes for non-creamy layer of the society, to make trips to different educationally importance places , to arrange various competitions for the students to increase the physical growth of the institution and to conduct

s/d   s/d

Name -Dr. Bairagi Charan Panda   *Name- Sj. Kartick Chandra Das*

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Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

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