

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part - A

1. Details of the Institution

1.1 Name of the Institution

RURAL INSTITUTE OF HIGHER
SSTUDIES,BHOGRAI.

1.2 Address Line 1

JALESWARPUR

Address Line 2

DEHURDA

City/Town

BALASORE

State

ODISHA

Pin Code

756036

Institution e-mail address

Principalrihs060@gmail.com

Contact Nos.

9438048973 9437798127
06781231303

Name of the Head of the Institution:

Prof. Kartick Chandra Das

Tel. No. with STD Code: 06781-231303

Mobile: 9438048973

Name of the IQAC Co-ordinator: Dr. Bairagi Charan Panda

Mobile: 9437798127

IQAC e-mail address: iqacrihs2009@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) ORCOXX12759

1.4 NAAC Executive Committee No. & Date: EC/39/60 dated 21/05/2006
*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

1.5 Website address: www.rihsbhograi.org

Web-link of the AQAR: www.rihsbhograi.org/IQAC

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|--------------------------------------|------|-----------------------|-----------------|
| 1 | 1 st Cycle | C++ | 66.6 | 2006 | 5 YEARS |
| 2 | 2 nd Cycle | LOI has been accepted by NAAC | NA | NA | On 27-03-2015 |
| 3 | 3 rd Cycle | NA | NA | NA | NA |
| 4 | 4 th Cycle | NA | NA | NA | NA |

1.7 Date of Establishment of IQAC : DD/MM/YYYY

01/06/2012

1.8 AQAR for the year (for example 2010-11)

2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _ 2013-14 Submitted _____ 21/09/2015 (DD/MM/YYYY)
- ii. AQAR _ 2014-15 Not Submitted _____ (DD/MM/YYYY)
- iii. AQAR _ 2015-16 Not Submitted _____ (DD/MM/YYYY)
- iv. AQAR _____ Not Submitted _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal
 Financial Status Grant-in-aid UGC 2(f) UGC 12B
 Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)
 TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

F.M. University,
Balasore, Odisha.

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

03

2.3 No. of students

02

2.4 No. of Management representatives

01

2.5 No. of Alumni

03

2.6 No. of any other stakeholder and
community representatives

01

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

01

2.9 Total No. of members

20

2.10 No. of IQAC meetings held

04

2.11 No. of meetings with various stakeholders:

No.

05

Faculty

02

Non-Teaching Staff

01

Students

01

Alumni

Others

01

2.12 Has IQAC received any funding from UGC during the year? Yes

No

If yes, mention the amount

Rs.3,00,000
/-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

01

International

0

National

0

State

0

Institution Level

0

1

(ii) Themes

ICT for all.

2.14 Significant Activities and contributions made by IQAC

Encouraging staff and students towards quality parameters, upgrading teaching, learning and evaluation process , inculcating innovative practices , disseminating information, documentation various programmes, arranging seminars , symposiums, workshops and regular preparation of AQAR for the submission to

2.15 Plan of Action by IQAC/Outcome:-

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year * 2013 July to 2014-June.

| Plan of Action | Achievements |
|--|---|
| Towards achievement of quality education teachers to be encouraged to engage themselves in various research projects under UGC sponsored MRP, to get financial assistance for the arrangement of seminars, workshops and symposium to make the campus wi-fi and eco friendly, to conduct regular tests through unit tests , to arrange remedial classes for non-creamy layer of the society, to make trips to different educationally important places, to arrange various co-curricular and extracurricular competitions for the students, to increase the physical growth of the institution and to conduct the community development activities for the betterment of the society at large. | One staff members was awarded the Ph. D degree by F.M. University and others are engaged in preparing their thesis for submission for award of the same. The performance of the students improved by conducting unit tests and remedial classes. Different competitions debates, were organised for the students for the up-liftment community development programmes such as Blood donation camp, different awareness programme, women empowerment programme were organized by NSS and YRC wings of the college. |

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

AQAR was placed before the staff council and before GB for approval.

Criterion - I

1. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD | NA | NA | NA | NA |
| PG | NA | NA | NA | NA |
| UG | 03 | NA | NA | NA |
| PG Diploma | NA | NA | NA | NA |
| Advanced Diploma | NA | NA | NA | NA |
| Diploma | NA | NA | NA | NA |
| Certificate | 01 | NA | 01 | NA |
| Others | NA | NA | NA | NA |
| Total | 04 | NA | 01 | NA |
| Interdisciplinary | NA | NA | NA | NA |
| Innovative | NA | NA | NA | NA |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

| Pattern | Number of programmes |
|-----------|----------------------|
| Semester | NA |
| Trimester | NA |
| Annual | 03+1 |

1.3 Feedback from stakeholders*

Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion - II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professor s | Others |
|-------|------------------|----------------------|----------------|--------|
| 41 | 34 | 07 | 00 | Nil |

2.2 No. of permanent faculty with Ph.D.

04

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|------------------|----|----------------------|----|------------|----|--------|----|-------|----|
| R | V | R | V | R | V | R | V | R | V |
| NA | 03 | NA | 05 | NA | NA | NA | NA | NA | 08 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

00
00
00

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended | Nil | 04 | 00 |
| Presented papers | Nil | Nil | Nil |
| Resource Persons | Nil | Nil | Nil |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

In addition to class room teaching ,power point presentation is being implemented in some Hons' classes. To improve the standard of students, regular tests , competitions , debates, computer training programme and remedial classes are conducted. The students are also taught by demonstration and

2.7 Total No. of actual teaching days

during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding,

Double Valuation, Photocopy, Online Multiple Choice Questions)

| | | | | |
|-----|---|------------------|----|--|
| 2.9 | Examination reforms are initiated by University. The college has initiated the operational methods in different ways like off-line multiple choice, double valuation etc. | Board of Studies | 02 | |
| | as member of Board of Study/Faculty/Curriculum Development workshop | | | |

| | |
|---|-----|
| 2.10 Average percentage of attendance of students | 82% |
|---|-----|

2.11 Course/Programme wise distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division | | | | |
|------------------------|--------------------------------|---------------|-----|------|-------|--------|
| | | Distinction % | I % | II % | III % | Pass % |
| UG Arts | 232 | 102 | 42 | 124 | Nil | 71 |
| UG Sc | 99 | 61 | 64 | 17 | Nil | 82 |
| UG Com | 35 | Nil | Nil | 28 | Nil | 80 |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :-

IQAC encourages teachers to update their knowledge through internet system. Students are taught how to prepare Power Point Presentation in class room seminars. Teachers are motivated to prepare question bank for the children, to hold unit test, to undertake research work and to attain National and State level Seminars

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i> | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses | 06 |
| UGC – Faculty Improvement Programme | Nil |
| HRD programmes | Nil |
| Orientation programmes | Nil |
| Faculty exchange programme | Nil |
| Staff training conducted by the university | Nil |
| Staff training conducted by other institutions | Nil |

| | |
|--|-----|
| Summer / Winter schools, Workshops, etc. | Nil |
| Others | Nil |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 24 | 05 | Nil | Nil |
| Technical Staff | 10 | Nil | Nil | Nil |

Criterion - III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC motivates teachers to registered their name for Ph.D , to submit project to UGC for receiving financial assistance for Minor and Major research projects.

3.2 Details regarding major projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | Nil | Nil | Nil | Nil |
| Outlay in Rs. Lakhs | | | | |

3.3 Details regarding minor projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|---------------|---------|------------|-----------|
| Number | 02 | | | |
| Outlay in Rs. Lakhs | Rs 2,53,950/- | | | |

3.4 Details on research publications

| | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals | Nil | Nil | Nil |
| Non-Peer Review Journals | Nil | Nil | Nil |
| e-Journals | Nil | Nil | Nil |
| Conference proceedings | Nil | Nil | Nil |

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--|---------------|----------------------------|------------------------|----------|
| Major projects | Nil | Nil | Nil | Nil |
| Minor Projects | Nil | Nil | Nil | Nil |
| Interdisciplinary Projects | Nil | Nil | Nil | Nil |
| Industry sponsored | Nil | Nil | Nil | Nil |
| Projects sponsored by the University/ College | Nil | Nil | Nil | Nil |
| Students research projects <i>(other than compulsory by the University)</i> | Nil | Nil | Nil | Nil |
| Any other(Specify) | Nil | Nil | Nil | Nil |
| Total | Nil | Nil | Nil | Nil |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

| Level | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------|
| Number | Nil | 01 | Nil | Nil | Nil |
| Sponsoring agencies | No | UGC | No | No | No |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : NA

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

| Type of Patent | | Number |
|----------------|---------|--------|
| National | Applied | Nil |
| | Granted | Nil |
| International | Applied | Nil |
| | Granted | Nil |
| Commercialised | Applied | Nil |
| | Granted | Nil |

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| 01 | Nil | Nil | Nil | 01 | Nil | Nil |

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events: NA

| | | | |
|------------------|----------------------|---------------------|----------------------|
| University level | <input type="text"/> | State level | <input type="text"/> |
| National level | <input type="text"/> | International level | <input type="text"/> |

3.23 No. of Awards won in NSS:

| | | | |
|------------------|--------------------------------|---------------------|---------------------------------|
| University level | <input type="text" value="0"/> | State level | <input type="text" value="Ni"/> |
| National level | <input type="text"/> | International level | <input type="text"/> |

3.24 No. of Awards won in NCC:

NA

| | | | |
|------------------|----------------------|---------------------|----------------------|
| University level | <input type="text"/> | State level | <input type="text"/> |
| National level | <input type="text"/> | International level | <input type="text"/> |

3.25 No. of Extension activities organized

| | | | | |
|------------------|---------------------------------|---------------|--------------------------------|--------------------------------|
| University forum | <input type="text" value="Ni"/> | College forum | <input type="text" value="0"/> | |
| NCC | <input type="text"/> | NSS | <input type="text"/> | Any other <input type="text"/> |

3.26:- Major activities during the year in the sphere of extension activities and institutional social responsibility .

- i) Social harmony and National unity programme.
- ii) Worlds AIDS Day.
- iii)Blood Donation Camp.
- iv) Road Safety Day.
- v)Self Defence Programme for Girls students.

Criterion - IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|----------|---------------|----------------|------------|
| Campus area | 7 acres | Nil | own | 7 acres |
| Class rooms | 27 | 2 | UGC | 29 |
| Laboratories | 4 | 0 | own | 04 |
| Seminar Halls | 0 | 0 | 0 | 00 |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year. | 1 | 0 | Own | 1 |
| Value of the equipment purchased during the year (Rs. in Lakhs) | Nil | 3,70,435/- | UGC | 3,70,435/- |
| Others | Nil | Nil | Nil | Nil |

4.2 Computerization of administration and library

Sufficient numbers of computers has been provided for administration and library. The books have been computerised and made on-line. But steps are being taken to make the administration and library

4.3 Library services:

| | Existing | | Newly added | | Total | |
|------------------|----------|-----------|-------------|--------|--------|-----------|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 10,745 | 19,81,105 | 315 | 58,078 | 11,060 | 20,39,183 |
| Reference Books | 3989 | 6,13,175 | 172 | 15,350 | 4161 | 6,28,525 |
| e-Books | Nil | Nil | Nil | Nil | Nil | Nil |
| Journals | 560 | 38,450 | 75 | 5149 | 635 | 43599 |
| e-Journals | Nil | Nil | Nil | Nil | Nil | Nil |
| Digital Database | Nil | Nil | Nil | Nil | Nil | Nil |

| | | | | | | |
|------------------|-----|-----|-----|-----|-----|-----|
| CD & Video | Nil | Nil | Nil | Nil | Nil | Nil |
| Others (specify) | Nil | Nil | Nil | Nil | Nil | Nil |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 16 | 1 | 4 | 1 | 1 | 10 | 6 | 0 |
| Added | 8 | Nil | Nil | Nil | Nil | 4 | 4 | Nil |
| Total | 24 | 1 | 4 | 1 | 1 | 14 | 10 | 0 |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer , Internet access, training to teachers and staff was conducted by IQAC in the college. Govt. of Odisha, Deptt. of HRD also conducted a training on HRMS.

4.6 Amount spent on maintenance in lakhs :

| | |
|--|----------------|
| i) ICT | Rs |
| ii) Campus Infrastructure and facilities | Rs 75 000/- |
| iii) Equipments | Rs 5 000/- |
| iv) Others | |
| Total : | Rs |

Criterion - V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

It is a constant endeavour of IQAC to support the students in guiding them in various activities. Various career counselling meetings are being done with the help of industries, institutions to make the students aware about their career and create employability in them. Remedial classes are regularly done for non-creamy layer of the students. Social awareness programmes such as OSDMA, Road shows on different burning issues are being

5.2 Efforts made by the institution for tracking the progression

Unit tests are regularly conducted along with Annual test to monitor the progression of students. If anybody found to laxe behind, then special classes are arrange for them for their upliftment. Students are encouraged to appear for various competitive exam. through career counsellina.

5.3 (a) Total Number of students

| | | | |
|------|-----|--------|--------|
| UG | PG | Ph. D. | Others |
| 1532 | Nil | Nil | Nil |

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

| | | | | | |
|-----|-----|----|-------|-----|----|
| Men | No | % | Women | No | % |
| | 719 | 52 | ———— | 633 | 48 |

| Last Year | | | | | | This Year | | | | | |
|-----------|----|----|-----|-----------------------|-------|-----------|----|----|-----|-----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 1189 | 86 | 04 | | | 1279 | 1247 | 97 | 08 | | | 1352 |

Demand ratio 100 Dropout 6% Nil

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Students are made accustomed with the pattern of questions set in various competitive exam in the class room. No special coaching

No. of students beneficiaries

00

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counseling and career guidance

Different experts are invited to conduct career counselling to create awareness about the employability.

No. of students benefitted

Data not available

5.7 Details of campus placement

| <i>On campus</i> | | | <i>Off Campus</i> |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| Nil | Nil | Nil | Nil |

5.8 Details of gender sensitization programmes

Programme on women empowerment, legal aid for women, girl child abuse , awareness on human right, campaign against female foetus killing were held by the help of NSS wings of the college.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

| | Number of students | Amount |
|--|--------------------|------------|
| Financial support from institution | 153 | 4590/- |
| Financial support from government | 448 | 9,54,585/- |
| Financial support from other sources | 28 | 1,12,000/- |
| Number of students who received International/ National recognitions | Nil | Nil |

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:
 Electrification of class rooms which was redressed with supply of adequate no of fans to the class rooms.

Criterion - VI_

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision|:- To impart quality education to the rural youth with social commitment ,
 academic ambiance & with 360 degree graduate attributes.
 To compete with the competitive job environment with scientific temper.

Mission:- i) To bring are evolution with an innovative practices in the class room teaching.
 ii) To introduce latest teaching learning tools in the class room teaching, in seminars , workshops and to provide ample opportunity for the students to operate the tools.
 lii) To take active parts in co-curricular and extracurricular

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Senior teachers of some of the Deptt. take part in the development of curricular of the University as member of Board of studies.

6.3.2 Teaching and Learning

Along with class room teaching, ICT based teaching has been undertaken. Upgradation of teaching-learning process by students feedback , group discussion, deliberation of specific burning issues has been conducted regularly.

6.3.3 Examination and Evaluation

In addition to conduct of exam. as per norm of the affiliating university , unit tests and annual tests are conducted in the class room on the regular basis.

6.3.4 Research and Development

Teachers are encouraged to attend Refresher courses , orientation programmes , various trainings to bring minor and major research projects and to register themselves for

6.3.5 Library, ICT and physical infrastructure / instrumentation

Purchase of reference books of latest publication, subscription to journals are done on regular basis. Steps have been taken to introduce ICT facilities and to computerise the library. List of books uploaded on-line for betterment of the students. Admission system is done through SAMS . Auditorium is under progress along with new labs. New instruments are being added to labs . A new

6.3.6 Human Resource Management

The college is linked to HRMS, Govt. of Odisha, for monitoring academic and administrative performance and reporting it through PAR to Govt. by the Principal.

6.3.7 Faculty and Staff recruitment

Done by Govt. & G.B. as per rules framed by Govt. of Odisha.

6.3.8 Industry Interaction / Collaboration

Efforts are made in this direction , but not have been materialized the yet.

6.3.9 Admission of Students

Admission of students is done through e-admission under the project SAMS of Govt. of Odisha, where 100 % transparency is guaranteed.

6.4 Welfare schemes for

| | |
|--------------|--------------|
| Teaching | Welfare fund |
| Non teaching | -do- |
| Students | SSG, SAF |

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done? No.

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|-------------------------------------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | | Yes | By academic council of the college. |
| Administrative | No | | No | |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

All efforts has been made by the University to conduct exam. In time and to publish the result in time. Special squad & supervision team is organised by the University to maintain free, fair & quality

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No efforts has been initiated by the University in this direction.

6.11 Activities and support from the Alumni Association

Alumni association associates the institution of and on to give it a new reform. They also extend their cooperation in performing the different programmes like Blood donation , plantation and escalating

6.12 Activities and support from the Parent – Teacher Association

Parent- Teacher Association plays a vital role in academic progress of the students. Students problems are discussed in the meeting of the parent -teacher association and remedial action are undertaken by the college for the benefit of the students. Examination results are sent to parents by post. Remedial classes are conducted for the benefit of non creamy layer students

6.13 Development programmes for support staff

To make the staff update with technology, different training programmes are undertaken by the college, Universities and Cent. at different times

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plantation programme has been undertaken in the campus to make the campus eco friendly . An Eco Club has been constituted in the college and a garden has been created by it.

Criterion - VII_

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Formation of vigilant team by the teachers for smooth conduct of the administration and to maintain peaceful atmosphere in the college campus, creation of eco garden by the staff , cleaning of campus by the NSS students and holding various awareness programme for a societal change, blood donation camp organized by YRC and Red Cross

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

One staff members was awarded the Ph. D degree by F.M. University and others are engaged in preparing their thesis for submission for award of the same. The performance of the students improved by conducting unit tests and remedial classes. Different competitions debates, were organised for the students for the up-liftment community development programmes such as Blood donation camp, different awareness programme, women empowerment programme were organized by NSS and YRC wings of the college.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

i)The college has imparted training 200 number of girls students under self defence programme which is to help them in protecting from any kind of social jeopardy.
ii)Students of this college conducted a literacy programme for socially and economically backward classes in a nearby village under "Gyaan Loka"

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Awareness programme like seminars, road shows, meetings on protection of environment are conducted regularly. Campus is cleaned on regular basis by holding NSS & YRC camps. Students are advised to take plantation in massive scale to keep the atmosphere clean and green. Sensitization programmes like ban of polythenes, women empowerment etc are conducted. Old trees are conserved by taking proper care regularly.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength:-Very large number of students with sufficient class room, devoted faculty and green campus.

Weakness:- Insufficient teaching and non-teaching staff.

Opportunity:-Use of ICT in class rooms and introduction of skill oriented programme.

Threat:- Financial constraints.

8. Plans of institution for next year

To meet the need of growing nos of students , the extension of class rooms , completion of ladies hostel under special grant , purchase of library books , periodicals, journals, science equipments, audio visual to be given utmost emphasis. For uninterrupted power supply a DG should be purchased. The completion of ladies hostel boundary is to be undertaken . The Director of Higher Education should be moved for opening of Hons in Philosophy and Commerce. The completion of auditorium is to accomplished. The teaching and non-teaching staff will be given computer training.

s/d

Name -Dr. Bairagi Charan Panda

s/d

Name- Sj. Kartick Chandra Das

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC
