The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution	RURAL INSTITUTE OF HIGHER SSTUDIES,BHOGRAI.
1.2 Address Line 1	JALESWARPUR
Address Line 2	DEHURDA
City/Town	BALASORE
State	ODISHA
Pin Code	756036
Institution e-mail address	Principalrihs060@gmail.com
Contact Nos.	9438048973 9437798127 06781231303
Name of the Head of the Institution:	Prof. Kartick Chandra Das
Tel. No. with STD Code:	06781-231303

Mobile: 9438048973

Name of the IQAC Co-ordinator: Dr. Bairagi Charan Panda

Mobile: 9437798127

IQAC e-mail address: iqacrihs2009@gmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879) ORCOXX12759

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/39/60 dated 21/05/2006

1.5 Website address: www.rihsbhograi.org

Web-link of the AQAR: www.rihsbhograi.org/IQAC

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C++	66.6	2006	5 YEARS
2	2nd Cycle	LOI has been accepted by NAAC	NA	NA	On 27-03-2015
3	3rd Cycle	NA	NA	NA	NA
4	4th Cycle	NA	NA	NA	NA

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

| 01/06/2012 |

1.8 AQAR for the year *(for example 2010-11)*

| 2014-15 |

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i.   AQAR _ _2014-15   Submitted_____21/09/2015___ (DD/MM/YYYY)4
   ii. AQAR__ 2015-16_____will be Submitted at the time of PEER TEAM visit. (DD/MM/YYYY)
   iii. AQAR__ _____ Not Submitted ___ _____ (DD/MM/YYYY)
   iv. AQAR___ _____ Not Submitted _____ (DD/MM/YYYY)

1.10 Institutional Status

   University   State [ ] Central [ ] Deemed [ ] Private [ ]

   Affiliated College   Yes [√]   No [ ] √√

   Constituent College   Yes [ ] No [√]

   Autonomous college of UGC   Yes [ ] No [√]

   Regulatory Agency approved Institution   Yes [ ] No [√]

   (eg. AICTE, BCI, MCI, PCI, NCI)

   Type of Institution   Co-education [√] Men [ ] Women [ ]

                         Urban [ ] Rural [√] Tribal [ ]

   Financial Status   Grant-in-aid [√] UGC 2(f) [√] UGC 12B [√]

                      Grant-in-aid + Self Financing [ ] Totally Self-financing [ ]

   [ ]

1.11 Type of Faculty/Programme

                                                                    [ ]

Arts ☑ Science ☑ Commerce ☑ Law ☐ PEI (Phys Edu)

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify) [　　　　　]

1.12 Name of the Affiliating University *(for the Colleges)*   F.M.University,Balasore,Odisha.

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   No

University with Potential for Excellence	No	UGC-CPE	No
DST Star Scheme	No	UGC-CE	No
UGC-Special Assistance Programme	No	DST-FIST	No
UGC-Innovative PG programmes	No	Any other (*Specify*)	No
UGC-COP Programmes	No		

2. IQAC Composition and Activities

2.1 No. of Teachers   08

2.2 No. of Administrative/Technical staff   03

2.3 No. of students   02

2.4 No. of Management representatives   01

03

2.5 No. of Alumni

2. 6 No. of any other stakeholder and

community representatives

$\boxed{01}$

2.7 No. of Employers/ Industrialists

$\boxed{01}$

2.8 No. of other External Experts

$\boxed{01}$

2.9 Total No. of members

$\boxed{20}$

2.10 No. of IQAC meetings held   04

2.11 No. of meetings with various stakeholders: No. $\boxed{06}$ Faculty $\boxed{02}$

Non-Teaching Staff Students $\boxed{02}$ Alumni $\boxed{01}$ Others $\boxed{01}$

2.12 Has IQAC received any funding from UGC during the year?   Yes $\boxed{}$ No $\boxed{\sqrt{}}$

If yes, mention the amount $\boxed{\text{Rs.}}$

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. $\boxed{0}$ International $\boxed{0}$ National $\boxed{0}$ State $\boxed{0}$ Institution Level $\boxed{0}$

(ii) Themes $\boxed{\text{Quality in Higher Education}}$

2.14 Significant Activities and contributions made by IQAC

Inducting quality parameters, optimising , integrating, monitoring teaching-learning process, maintaining quality sustenance , promoting innovative methods of teaching, inculcating best practices , collecting & disseminating information and documentary item and finally submitting AQAR in time.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
A new college cafeteria is to be completed electrification of all classes. Faculty members are to be motivated to use ICT based teaching frequently. Govt. of Odisha, Deptt. Of Higher Education is to be requested to open new Hons in Philosophy & Commerce. The Auditorium is to be opened for used. Plantation is to be undertaken in the campus in massive scale to make the campus clean and green. Students are to be motivated to appear different entrance exam. For PG courses conducted by different university. Class room seminars to be conducted.	Class room seminars were organised using LCD projectors. Students are preparing their own ppt and participating in the seminars. Hons subjects in Phil. & Commerce are to be introduced from the academic session 2015-16. Auditorium has been competed at the cost of Rs.25.00 lakhs financed by MLA DAS fund. Deodhar Plantation has been conducted for a good ambiance of the campus. Pucca road all around the college has been completed. College canteen has been constructed. Class rooms seminars , debates competitions, self defence programme for girls students completed successfully.

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes   [√] No   [ ]

Management [√]   Syndicate [ ]   Any other body [ ]

Provide the details of the action taken

> AQAR was discussed among the members of IQAC along with senior teachers, non-teaching staff and students
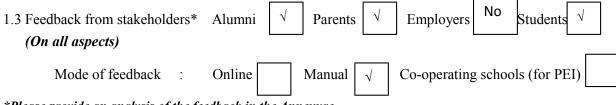
Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NA	NA	NA	NA
PG	NA	NA	NA	NA
UG	03	NA	NA	NA
PG Diploma	NA	NA	NA	NA
Advanced Diploma	NA	NA	NA	NA
Diploma	NA	NA	NA	NA
Certificate	01	NA	01	NA
Others	NA	NA	NA	NA
Total	04	NA	01	NA

Interdisciplinary	NA	NA	NA	NA
Innovative	NA	NA	NA	NA

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	NA
Trimester	NA
Annual	03+1

1.3 Feedback from stakeholders*   Alumni [√]   Parents [√]   Employers [No]   Students [√]
    (On all aspects)

        Mode of feedback   :   Online [ ]   Manual [√]   Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion - II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
42	35	07	00	Nil

2.2 No. of permanent faculty with Ph.D.

05

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
NA	04	NA	05	NA	NA	NA	NA	NA	09

2.4 No. of Guest and Visiting faculty and Temporary faculty

00	00	00

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	Nil	12	09
Presented papers	Nil	Nil	Nil
Resource Persons	Nil	Nil	Nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Generally the students are taught by lecture method .The students are taught by demonstration method in practical's. To improve the standard of learning remedial classes are undertaken . Group discussion and seminars are hold regularly. Question paper discussions and quiz competition are conducted. All classes have been provided with green boards. Laboratories with white boards to attract the students

2.7 Total No. of actual teaching days
   during this academic year

2.8 Examination/ Evaluation Reforms initiated by
   the Institution (for example: Open Book Examination, Bar Coding,
   Double Valuation, Photocopy, Online Multiple Choice Questions)

Examination reforms are initiated by University. Unit Test has been introduced at the college level.

2.9 No. of faculty members involved in curriculum
   restructuring/revision/syllabus development
   as member of Board of Study/Faculty/Curriculum Development workshop

Board of Studies | 02

2.10 Average percentage of attendance of students

85%

2.11 Course/Programme wise
   distribution of pass percentage :

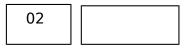| Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG Arts	298	66	34	35	98	78
UG Sc	122	80	69	06	32	88
UG Com	58	Nil	Nil	Nil	33	57

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes
: - IQAC encourages teachers to arrange state level national and class room seminars at regular intervals. Students are taught how to prepare PPP at class room seminars. Teachers are motivated to prepare question banks for students to hold unit tests to undertake research work to attend seminars at National & State level and refresher courses.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	06
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil

Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	24	05	Nil	Nil
Technical Staff	10	Nil	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC encourages the teachers to set financial assistance from UGC and other agencies to persue research work. It advises library committee to subscribe different research journals and to add important instruments in the Lab.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02			
Outlay in Rs. Lakhs				

3.4   Details on research publications

	International	National	Others
Peer Review Journals	Nil	Nil	Nil
Non-Peer Review Journals	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	Nil	Nil

3.5 Details on Impact factor of publications:

Range [ ] Average [ ] h-index [ ] Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects *(other than compulsory by the University)*	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

3.7 No. of books published   i) With ISBN No. [Nil] Chapters in Edited Books [Nil]

ii) Without ISBN No. [ ]

3.8 No. of University Departments receiving funds from

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [Ni]   CPE [Ni]   DBT Star Scheme [Ni]

INSPIRE [Ni]   CE [Ni]   Any Other (specify) [Ni]

3.10 Revenue generated through consultancy [Nil]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	Nil
Sponsoring agencies	No	No	No	No	No

3.12 No. of faculty served as experts, chairpersons or resource persons [Ni]

3.13 No. of collaborations   International [Ni]   National [Ni]   Any other [Ni]

3.14 No. of linkages created during this year   [Ni]

3.15 Total budget for research for current year in lakhs : NA

   From Funding agency [   ]   From Management of University/College [   ]

   Total [   ]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions   received by faculty and research fellows
   Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution   [Ni]
   who are Ph. D. Guides
   and students registered under them   [Ni]

3.19 No. of Ph.D. awarded by faculty from the Institution   [   ]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

   JRF [Ni]   SRF [Ni]   Project Fellows [Ni]   Any other [Ni]

3.21 No. of students Participated in NSS events:

University level	1	State level	Ni
National level	1	International level	Ni

3.22 No. of students participated in NCC events: NA

University level		State level	
National level		International level	

3.23 No. of Awards won in NSS:

University level	3	State level	Ni
National level		International level	

3.24 No. of Awards won in NCC: NA

University level		State level	
National level		International level	

3.25 No. of Extension activities organized

University forum	1	College forum	0		
NCC		NSS		Any other	

3.26:- Major activities during the year in the sphere of extension activities and institutional social responsibility .

- i) Social harmony and National unity programme.

- Ii) Worlds Aids day programme (To know Aids for no aids)

- Iii) Awareness programme on disaster management system.

- Iv) Rastriya Ekta divas.

- V) Swatchha Bharat Abhiyan.

- Vi) Sadbhabana Divas.

- Vii) Inter College NSS camp.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7 acres	Nil	own	7 acres
Class rooms	29	2	Infra. Structure Grant from Govt. of Odisha	31
Laboratories	4	4	own	8
Seminar Halls	Nil	1	own	1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	1	0	Own	1
Value of the equipment purchased during the year (Rs. in Lakhs)	Nil	12,53,730	UGC	12,53,730
Others	Nil	Nil	Nil	Nil

4.2 Computerization of administration and library

> Computers have been provided to the outlets like Administration and library. Steps are taken for the automation of the above afore mention section.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	10,745	19,81,105	315	58,078	11,060	20,39,183
Reference Books	3989	6,13,175	172	15,350	4161	6,28,525
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	560	38,450	75	5149	635	43599
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil

Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	Nil	Nil	Nil	Nil	Nil	Nil
Others (specify)	Nil	Nil	Nil	Nil	Nil	Nil

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	16	1	4	1	1	10	6	0
Added	8	Nil	Nil	Nil	Nil	4	4	Nil
Total	24	1	4	1	1	14	10	0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> Computer and internet access training is given to interested teachers and staff of the college.

4.6 Amount spent on maintenance in lakhs :

i) ICT

ii) Campus Infrastructure and facilities

Rs

1.20

iii) Equipments

Rs

iv) Others

Total :

1.40

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> IQAC creates awareness among the students by holding various outreach programmes organised by Red Cross, NSS section, Blood Donation camp, Swachha Bharat Aviyan, Unity Race etc.

5.2 Efforts made by the institution for tracking the progression

Students progression is regularly monitored by conducting various examination such as test exam., unit test , remedial classes..

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1510	Nil	Nil	Nil

(b) No. of students outside the state

05

(c) No. of international students

Nil

Men
No	%
787	52

Women ——
No	%
723	48

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1247	97	08			1352	1323	176	11			1510

Demand ratio   100   Dropout 8% Nil

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Students are made accustomed with the pattern of questions set in various competitive exam in the class room. No special coaching

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET Nil   SET/SLET Nil   GATE Nil   CAT Nil

IAS/IPS etc [Nil]   State PSC [Nil]   UPSC [Nil]   Others [Nil]

5.6 Details of student counselling and career guidance

Seminars are conducted on different career opportunities available.

Detailed information not available

5.

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

5.8 Details of gender sensitization programmes

Programme on Girl child abuse, women empowerment are held.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level [0]   National level [Ni]   International level [Ni]

No. of students participated in cultural events

State/ University level [0]   National level [Ni]   International level [Ni]

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [Ni]   National level [Ni]   International level [Ni]

Cultural: State/ University level [Ni]   National level [Ni]   International level [Ni]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	140	5600/
Financial support from government	467	1044290/-
Financial support from other sources	13	39000/-
Number of students who received International/ National recognitions	Nil	Nil

5.11   Student organised / initiatives

Fairs   : State/ University level | Ni | National level | Ni | International level | Ni |

Exhibition: State/ University level | Ni | National level | Ni | International level | Ni |

5.12   No. of social initiatives undertaken by the students | |

5.13 Major grievances of students (if any) redressed: _Electrification of class rooms which come redressel with supply of adequate no of fans to the class rooms.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision|:- To impart quality education to the rural youth with social commitment , academic
        ambiance & with 360 degree graduate attributes. To compete with the competitive   job environment with scientific temper.
Mission:- i) To bring are evolution with an innovative practices in the class room teaching.
          ii) To introduce latest teaching learning tools in the class room teaching, in seminars
        , workshops and to provide ample opportunity for the students to operate the
          tools.
          iii) To take active parts in co-curricular and extracurricular activities

6.2 Does the Institution has a management Information System

> yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> Two senior faculty are in the Board of Studies of the F.M.University. They actively suggest for new changes in the curriculam.

6.3.2 Teaching and Learning

> The lecture method is the main method of teaching demonstration method of teaching is used in Labs. Sometime ICT based teaching is allowed.

6.3.3 Examination and Evaluation

> In addition to the examination, as per norms of the affiliating University, Unit tests and annual tests are conducted in the class room on the regular basis

6.3.4 Research and Development

> Teachers are encouraged to attend refresher courses, orientation programmes , various training to bring minor and research projects and to register themselves for M.Phil. & Ph.D..

6.3.5 Library, ICT and physical infrastructure / instrumentation

> Purchase of reference books of latest publication, subscription to journals are done annually. Steps have been taken to introduce ICT facilities and computerised the whole library. Admission system is done through SAMS. Auditorium is under progress along with new labs. New instruments have been added to labs & college teaching

6.3.6 Human Resource Management

> The college is linked to HRMS, Govt. of Odisha, for monitoring academic and administrative performance and reporting it through PAR to Govt.

6.3.7 Faculty and Staff recruitment

> Done by Govt. & G.B. as per rules framed by Govt. of Odisha.

6.3.8 Industry Interaction / Collaboration

> Though the Institution is in complete rural base, we are trying to start collaboration from 2015-16

6.3.9 Admission of Students

Admission of students is done through e-admission under the project SAMS of Govt. of Odisha, where 100 % transparency is

6.4 Welfare schemes for

Teaching	Welfare fund
Non teaching	-do-
Students	SSG, SAF

6.5 Total corpus fund generated   Nil

6.6 Whether annual financial audit has been done   Yes ✓   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done? No.

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	yes	NAAC	Yes	By academic council of the college.
Administrative	YES	CAG	YES	IAC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes √   No

For PG Programmes   Yes ☐   No √

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

All efforts has been made by the University to conduct exam. To publish the result in time. Special squad & supervision team is organised by the University to maintain free, fair & quality

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No efforts has been initiated by the University in this direction.

6.11 Activities and support from the Alumni Association

> Members of Alumni unit very often gives their valuable suggestion on different matters for the overall development of the College.

6.12 Activities and support from the Parent – Teacher Association

> Parent- Teacher Association meets at regular intervals, where issues pertaining to betterment of their working discussed at large.

6.13 Development programmes for support staff

> To support staff are given computer training & internet training at Computer Point of the college.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> Students are involved in plantation programme. Eco club plays a vital role in protecting the environment and making the campus green.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> Awareness programme on AIDS o was held where the people from the locality were involved. This created a consciousness among the people to face the syndrome with patience. Proctorial system was introduced to eliminate the gap between the students and teacher there by producing a

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> IQAC implements ICT, monitors the joint venture computer centre in the campus to cater to the needs of students & staff, feedbacks received by conducting regular unit tests, to conduct seminars on career counselling, render service to the society through NSS & YRC.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

i)To inculcate civic responsibility.

ii)reinforcement of moral values in youth.

***Provide the details in annexure (annexure need to be numbered as i, ii,iii)**

7.4 Contribution to environmental awareness / protection

Awareness programme like seminars, road shows, meetings on protection of environment are conducted regularly. Campus is cleaned on regular basis by holding NSS & YRC campus. Students are advised to take plantation in massive scale t keep the atmosphere clean and green. Sensitization programmes like ban of polythenes, women empowerment etc are conducted. Old trees are conserved by taking proper care regularly.

7.5 Whether environmental audit was conducted?   Yes [ ]   No [✓]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength:-No of Ph.D has been enhanced. Numbers of extra -curricular activities has been conducted.
Weakness: 100% -Faculty members are not well versed with ICT.
Opportunity:- As there is Hons in English subject, there are opportunity for the students to be placed in the local English medium school as a teacher.
Challenges:- To make 100% ICT enabled to all students, teaching and non-teaching staff members.

8. **Plans of institution for next year**

1. To meet the need of growing nos of students
2. The extension of class rooms
3. Completion of ladies hostel under special grant with fensing.
4. Purchase of library books , periodicals, journals, science equipments
5. Audio visual to be given utmost emphasis.
6. For uninterrupted power supply a DG should be purchased.
7. The Director of Higher Education should be moved for opening of Hons in Philosophy and Commerce.
8. The completion of auditorium is to accomplished.
9. The Students, teaching and non-teaching staff will be under gone for computer training.
10. To conduct IQAC National seminar in the month of November-2015.
11. To provide opportunity to the students to take active participation in National and International youth affairs.
12. To tie-up the institution with nearby institution for students and faculty exchange programme.
13. To enhance study tour .
14. To introduce rain water harvesting system to harvest rain water.
15. Construction of check dam.
16. To save energy by introducing solar plate and to install LED bulbs instead of CFL.
17. To give an opportunity to the students to prepare a project report on green and energy audit.
18. As an innovative practice a group of meritorious students will take the responsibility for the doubt clearing classes of the academically weaker students.
19. To adopt nearby villages for adult education H1 N1 , Dengue, Malaria and AIDS awareness programme .

s/d   *s/d*

Name -Dr. Bairagi Charan Panda   *Name- Sj. Kartick Chandra Das*

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Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*